

Position Description: Opener

Non-exempt



Summary:

The primary responsibility of the Opener position is to prepare the store for successful operations through bread baking and general food preparation prior to opening hours of the location.

Primary Responsibilities:

- Prep of product and bread baking (must be at least 18 years of age to use the slicer and ovens) to Brand Standards while controlling for waste.
- May be asked to uphold bread level quantity and quality throughout shift.
- Store key holder.
- Complete daily store opening procedures in a timely manner.
- Answering telephones and making sandwiches to Brand Standard as needed.
- May be required to count cash drawers down.
- Maintain a clean environment using clean-as-you-go procedures:
 - Wiping tables, counters, etc
 - Sweeping/ mopping as often as necessary
 - Washing dishes and putting them away
 - Taking out trash/ recyclable items
- Stocking cold table.
- Stocking chips, ice, paper goods as necessary.
- Project a professional image to our guests and work in cooperation with fellow team members.

Requirements:

- Genuine interest to provide a positive guest experience
- Friendly, outgoing personality
- Outstanding dependability and time management skills
- Ability to work well with others
- Ability to work in a fast-paced environment
- Menu knowledge
- Approved background check

Uniform:

All employees are required to wear appropriate attire and maintain personal hygiene. *See Employee Handbook for Personal Appearance and Uniform Standards.*

Physical demands:

The nature of restaurant work requires certain physical abilities. Those listed here are representative of those that must be met by the employee to successfully perform this job. Most of the workday is spent standing or walking. Eye-hand coordination, depth perception, finger dexterity, and functional vision and speech perception are required. Some bending, crouching, pushing/pulling and lifting/lowering of 20-50 lbs. Some repetitive motions with hands, wrists, or arms. Must be able to operate equipment used in the business. Some exposure to skin irritants, electrical equipment, and sharp instruments. Risk to these exposures is minimized by strict adherence to company standards, policies and procedures.

Acknowledgement

Please sign below to acknowledge that you understand the above responsibilities and requirements for the position you have been hired for.